



A Step In The Right Direction...

January 2019

Dear Parents and Students,

Happy New Year!!

Thank you for your enquiry and interest in classes at Eastern Districts Academy of Dance.

I feel that the best way for individuals to decide if they would like to take on a new activity is for them to have some exposure to that activity. With this in mind I would like to invite you to participate in a 'FREE' come 'n' try class at your convenience.

Our annual teacher planning days will held on 13th & 14th January where we will share new ideas, discuss classes, feedback and plan lessons. By the time we start back to classes, our teachers and assistants will have had a well deserved break and will be full of enthusiasm and ready for a new year of dance at Eastern Districts Academy of Dance in 2019. The commitment of teaching staff at the Academy continues to be of a high standard, which will ensure an enjoyable and enlightening dance experience for all students.

**“Back to Dance” – 2019 Requirements ~ Saturday 19th January
10am til 3pm at EDAD Studio**

This is the time to Meet the Teachers, organise classes & order/purchase Uniforms.

Parents are encouraged to bring students on this day to be fully prepared to start classes.

****On this day, EFTPOS facilities will be available for payment of Uniform purchases**

After this, the EDAD Uniform Shop will be Open on Saturdays only, 9am – 11am during the school term.

1. Meet the Teachers
2. Organise class times
3. Fill-out Enrolment forms
4. Order/purchase Uniforms & tights. (EFTPOS available)

It is vital that you take advantage of this opportunity to be organized for the start of Term 1, in advance.

Classes will resume on SATURDAY 2nd February 2019 - Performance Classes ONLY
Exam classes resume MONDAY 4th February 2019

Uniform Shop

****Please see attached “EDAD Uniform Shop 2019” for current Uniform Shop details****

Special Notes

1. First lesson is a **FREE** ‘Come & Try’ class at your convenience. The following 2 classes = pay as you go (\$15 per class). After this time, once your child is settled within the class, enrolment can be finalised, an invoice will be generated for the remaining term fees & Uniform must be purchased.

****Please Note**** EFTPOS facilities are available at the studio for payment of Fees & also Uniform. Due to the costs involved with providing this facility, fees paid via EFTPOS will attract an *additional fee of \$2 per transaction*.

2. The “Annual Membership Fee” for 2019 will be \$12 per student. It is hoped that this will assist with ever increasing running costs & studio maintenance. We thank you for your understanding.

3. Please take note of times for classes, both weeknight and Saturdays as changes have been made (see attached Class Timetable)

4. It is expected that **ALL students will be in correct uniform at all times**. Please take note of the Uniform Policy as relevant to your child/children. New Uniforms will be available to view, order/purchase on Saturday 19th January from 10am til 3pm (EFTPOS available)
After this, the EDAD Uniform Shop will be Open on Saturdays only, 9am – 11am during the school term.
5. As part of a Performance group, all students will be involved in our End of Year Concert. Attendance at all rehearsals and performances is **COMPULSORY (2019 dates to be advised asap)**. If a student will not be participating in the Concert – *Notification must be given to the Principal in writing no later than the end of Term 1, otherwise all fees relating to rehearsals, performance & costuming will be due and payable, regardless.*

Please find the following below :

Fee Policy, Fee Schedule, EDAD Uniform Shop 2019, Costume Policy

Please find the following in the Enrolment section of EDAD website :

Uniform Policy (Performance), Class Timetable, Student Information Form, Media Consent

Term 1 is always very busy with new enrolments, so please feel free to bring to my attention any issues of concern in case they have been overlooked.

Looking forward to an exciting year!!!!

See you soon, *Miss Lynda*



FEE POLICY

Fees are payable per term in advance and are NON-REFUNDABLE.

Fees are due within 21 days of issue of invoice.

If fees are not paid by the due date, an administration fee will apply = 10% of total of invoice

Students will not be permitted to participate in classes if fees remain unpaid.

New students may attend their first 3 lessons on a paid weekly basis.

Notification to withdraw from a class must be given **PRIOR** to the end of the current Term of participation, **IN WRITING**, to the **Principal**.

Where notification is not given, fees will be due & payable for the following Term.

If planning an extended holiday (*for more than 1 week*), notice must be given to the Principal in writing prior to the end of the current term in order to gain an exemption for the following term's fees.

Fees may be paid by cash, cheque, EFTPOS or internet transfer (Direct Debit coming soon)

Other payment arrangements can be made by negotiation with the Principal prior to the invoice due date

Payment of fees, including Exam Entry fees, must be paid by the due date stated on the invoice otherwise students will not be entered for their examinations

If fees are overdue at Performance time, costumes will not be handed out & the student will be excluded from the performance.

Enrolment Terms and Conditions

Enrolment/re-enrolment is subject to the principal's discretion

It is the responsibility of the parent or guardian to supervise their child/children before and after their child/children's allocated class time.

Teachers & Voluntary Staff WILL NOT be held responsible for the well-being of children before and after allocated class times.

Other children (whether they are students of the Academy or not) WILL NOT be the responsibility of the Teachers or Voluntary Staff unless they are attending their allocated class.



FEE SCHEDULE

GST INCLUSIVE

January 2019

ToddleDance.....	\$15.00
Casual Classes.....	\$15.00
Performance Classes.....	\$17.60
Solos/Duos/Trios.....	\$22.00
Tap(FG,JG), Jazz(PMJ,JMJ), Classical(PB,CP) Exam.....	\$11.55
Tap(T1,T2), Jazz(MJ1,MJ2), Classical(C1,C2) Exam.....	\$12.10
Tap(T3,T4), Jazz(MJ3,MJ4), Classical(F3-C4) Exam.....	\$14.85
Tap(AG,T5,T6), Classical(F5-C5), Contemporary(F,L1) Exam.....	\$17.60
Tap(AGB),Jazz(MJ5-MJ6),Classical(F6-C6),Contemporary(L2) Exam	\$20.35
Tap(GStar), Jazz(MJ7), Contemporary(L3) Exam.....	\$21.45
Jazz(MJ8), Classical(SubEl-Elem), Contemporary(L4) Exam.....	\$33.00
Classical(Int,Adv), Jazz(MJ9), Contemporary(L5) Exam (dependant on student numbers)	
Technique (1-3).....	\$17.60
Technique (4+).....	\$14.85
Student Teacher's Certificate.....	\$44.00
Full Teacher's Diploma.....	\$55.00

**** Fees subject to change without notification. ****



EDAD Uniform Shop 2019

**All students are required to be in correct EDAD Uniform at all times.
All Parents & Students should consult the Uniform Listing for their individual group
to ensure correct attire is purchased. It is not the responsibility of the EDAD
Management Team *volunteers* to know what each child requires.**

Babies, Tinies, Junior C

The EDAD Uniform Shop ***will only*** hold stock of Uniform items for Babies, Tinies & Junior C – ***all year round***. Parents of these students are encouraged to attend “Back to Dance” at EDAD Studio between 10am & 3pm on Saturday 19th January to purchase & or order uniform.

****On this day ***ONLY***, EDAD Uniform Shop will be offering Special Package Deals ****

(EFTPOS is now available for Uniform purchases)

(EDAD Uniform Shop will be Open 9am-11am Saturdays Only during the school term-*EFTPOS available*)

Junior B to Senior

The EDAD Uniform Shop ***no longer*** stocks items for Junior B, Junior A, Inters B, Inters A or Senior students. Parents & students of these groups are encouraged to attend a dance store of their choice to purchase the correct EDAD dancewear items as specified in the Uniform Policy.

***** Discount Vouchers will be available at the Studio on Saturday 19th January for use at some stores*****

EDAD Track Jackets

The EDAD Uniform Shop ***WILL*** have Track Jackets available for sizing on “Back to Dance” day (Saturday 19th Jan) & throughout Term 1 ***ONLY***. Orders, along with payment, must be placed by the end of Term 1 for delivery at the start of Term 2.

(EFTPOS is now available for Uniform purchases)

(Uniform Shop purchases after 19th Jan, Open 9am-11am Saturdays Only during the school term)

(EFTPOS available)



Costume Policy

- As part of a Performance group, all students will be involved in our End of Year Concert.
- Attendance at all rehearsals & performances is **COMPULSORY: (2019 dates yet to be advised).**
- If a student will not be participating in the Concert – *Notification must be given to the Principal in writing no later than the end of Term 1, otherwise all fees relating to costuming will be due and payable, regardless.*
- The teacher designated to each group is responsible for designing the costumes and selecting fabric and trimmings.
- Designated Costume Makers within the Academy will sew the costumes or they will be purchased from an external source.
- To allow for this, students are required to pay into their group’s **Costume Fund** as per the Term account - as set out below.
- This money is collected & used expressly for the purchase of fabric & trimmings **AND** to pay the Costume Makers or to purchase whole costumes from an external source.

If Fees are overdue at Performance time, costumes will not be handed out & the student will be excluded from the performance.

- If a student withdraws from their Performance class prior to the Concert, they will be liable for the cost of fabric, trimmings & cost of making, to date, or purchase costs even though not performing.
- Where the overall cost of fabric/trimmings/making/purchase is LESS than the specified Costume Fund amount – the balance will be refunded.
- Where the cost of fabric/trimmings/making/purchase is MORE than the specified Costume Fund amount – the balance will be due & payable.
- As the Concert approaches, a detailed list of what students require including stockings, shoes, hair & make up will be supplied.

Costume Fund

Babies & Tinies “New” (4 New Costumes)	\$80.00 per Terms 1, 2 & 3
Babies & Tinies “Continuing”(2 New Costumes,2 from previous year)	\$50.00 per Terms 1, 2 & 3
Jnr C, Jnr B.....	\$55.00 per Terms 1, 2 & 3
Jnr A,	\$60.00 per Terms 1, 2 & 3
Intermediate.....	\$75.00 per Terms 1, 2 & 3
Seniors.....	\$110.00 per Terms 1, 2 & 3